文藻外語大學
大學校院英語能力測驗(第二級)考試公告

發布日期：民國 112 年 2 月 24 日

「重要通知」

一、底下公告[第一類]考生凡以「大學校院英語能力測驗」(以下簡稱大學英檢)或其他相等同測驗(包含托福測驗電腦、托福測驗紙筆、托福測驗網路、全民英檢、多益測驗、雅思測驗、劍橋大學國際商務英語能力測驗、劍橋領思職場/實用英語測驗、劍橋大學英語能力認證分級測驗)通過本校英檢畢業門檻者，**無需參加**本次(112 年 5 月 7 日)大學英檢。

二、凡以其他相等同測驗(包含托福測驗電腦、托福測驗紙筆、托福測驗網路、全民英檢、多益測驗、雅思測驗、劍橋大學國際商務英語能力測驗、劍橋領思職場/實用英語測驗、劍橋大學英語能力認證分級測驗)通過本校英檢畢業門檻，但未依公告於 112 年 1 月 13 日前至教務處登錄者，**仍須參加**本次(112 年 5 月 7 日)大學英檢。

三、底下公告[第一類]考生以「修習替代課程及格」或以「大學校院英語能力測驗進步分數」僅表示符合畢業資格，可領取畢業證書，**仍須參加**本次(112 年 5 月 7 日) 大學英檢。

※若有任何問題，請儘速洽詢英/外語診斷中心郭謙勳助理(分機 7402)。

	[第一類] 五專、日二技及日四技在學生 (請另參照本公告「重要通知」) 本學期實習或交換生有意參加本次大學英檢者，請於 112 年 3 月 15 日 17:00 前填妥 ⇦ Google 表單。	[第二類] 自由報名學生(得自由選擇報名與否) (限❶五專、日四技、日二技以外之在學生、❷延修生、❸校友)	[第三類] 自由報名學生(得自由選擇報名與否) (限研究所 1-2 年級在學生)
對象			
日期	112 年 5 月 7 日星期日		
場次	(實際場次時間依本中心公告為主)		
費用	由學校補助報名費，無需另行繳費。 [注意] 1. 除本公告「**重要通知**」**第一點**所提之學生無需參加本次測驗外，其餘日五專、二技及四技在學生皆須參加，因故不能參加者需依本公告「請假規定」欄位之規定辦理請假。 2. 曾缺考且未依公告於 112 年 1 月 13 日 17:00 前完成補繳測驗費者，不予列入本次應試名單。	須自行上網報名，並於網路報名後繳交 500 元報名費用。	由學校補助報名費，欲報考者請於 112 年 3 月 15 日 17:00 前**自行**與本中心聯絡。 [注意] 考試當日**非**因喪假、緊急重病住院、意外或確診缺考者，需於試後補繳測驗費 500 元。未於本中心規定期限內完成繳納者，將登錄系統，爾後不予參加或報名本中心辦理之大學英檢。
報名方式	由學校統一造冊報名，無需個別上網報名。	❶五專、日四技、日二技以外之在學生、❷延修生 請至校務資訊系統報名。 ※報名期間：112 年 2 月 24 日起至 3 月 15 日 23:59 止，逾期不受理。 ❸校友 需親至本中心報名繳費。 ※報名期間：112 年 2 月 24 日起至 3 月 15 日 17:00 止，逾期不受理。 (週一至週五 8:00-12:00、13:00-17:00)	請至校務資訊系統報名。 ※報名期間：112 年 2 月 24 日起至 3 月 15 日 23:59 止，逾期不受理。
繳費方式	無需繳費，但請務必詳閱「考試費用」欄說明。	報名後請於次日上午 10:00 至 112 年 3 月 17 日中午 12:00 止，自行至校務資訊系統列印繳費單，憑單**最晚**於 112 年 3 月 17 日下班前至銀行或	無需繳費，但請務必詳閱「考試費用」欄說明。

對象	**[第一類]** **五專、日二技及日四技在學生** **(請另參照本公告「重要通知」)** **本學期實習或交換生有意參加本次大學英檢者，請於 112 年 3 月 15 日 17:00 前填妥⇦ Google 表單。**	**[第二類]** **自由報名學生**(得自由選擇報名與否) **(限❶五專、日四技、日二技以外之在學生、❷延修生、❸校友)**	**[第三類]** **自由報名學生**(得自由選擇報名與否) **(限研究所 1-2 年級在學生)**
		總務處出納組繳費，逾期即自動取消。	
取消報名 **(僅適用自由報名的學生)**	(請見「請假規定」)	報名後欲取消，在 112 年 3 月 15 日 23:59 系統關閉前可自行線上取消，逾期不受理。	
請假規定 **(限第一類考生)**	1. 若考試當天無法到考，請至本中心網頁下載「大學校院英語能力測驗考試請假單」，填妥後於 112 年 3 月 15 日 17:00 前交至本中心審核。(核准後將以簡訊通知，審核未過則不另行通知) 2. 112 年 3 月 15 日 17:00 **以後**僅受理喪假、臨時性公假、緊急重病住院、意外或確診之假別(均需附證明文件)。	(無)	(無)
缺考處理	考試當日⇨ 1. 無故缺考者，需於試後補繳測驗費 500 元。未於本中心規定期限內完成繳納者，將登錄系統，爾後不予參加或報名本中心辦理的大學英檢。 2. 若因喪假、緊急重病住院、意外或確診無法到考者，應於考前或考試後 3 日內(112 年 5 月 10 日 17:00 前)親自或託人繳交考試當日之訃聞、住院證明或居家隔離通知書至本中心補辦請假手續，逾期不受理，並依上項處理。	考試當日⇨ 1. **非**因喪假、緊急重病住院、意外或確診缺考者，不予受理退費。 2. 若因喪假、緊急重病住院、意外或確診無法到考者，應於考前或考試後 3 日內(112 年 5 月 10 日 17:00 前)親自或託人繳交考試當日之訃聞、住院證明或居家隔離通知書至本中心辦理退費，逾期不受理，並依上項處理。	考試當日⇨ 1. **非**因喪假、緊急重病住院、意外或確診缺考者，需於試後補繳測驗費 500 元。未於本中心規定期限內完成繳納者，將登錄系統，爾後不予參加本中心辦理之大學英檢。 2. 若因喪假、緊急重病住院、意外或確診無法到考者，應於考前或考試後 3 日內(112 年 5 月 10 日 17:00 前) 親自或託人繳交考試當日之訃聞、住院證明或居家隔離通知書至本中心補辦請假手續，逾期不受理，並依上項處理。
考場	(敬請留意本中心公告)		
備註	考試當日請務必攜帶身分證正本(駕照、或效期內護照、居留證正本)，否則無法進場應試。		

Wenzao Ursuline University of Languages
Announcement of College Student English Proficiency Test (Level 2)

Published on 24 February 2023

"Important Notice"

I. [Type 1] Testees who have fulfilled the Graduation Threshold of English with College Student English Proficiency Test (hereinafter referred to as CSEPT) or other equivalent tests (including CBT, ITP, iBT, GEPT, TOEIC, IELTS, Linguaskill, or Cambridge Main Suit) **do not need to** take CSEPT held on 7 May 2023.

II. Testees who fail to register their English proficiency tests (including including CBT, ITP, iBT, GEPT, TOEIC, IELTS, Linguaskill, or Cambridge Main Suit) other than CSEPT at the Office of Academic Affairs before 17:00 on 13 January 2023, **need to** take CSEPT held on 7 May 2023.

III. [Type 1] Testees who can obtain a graduation certificate without achieving the Graduation Threshold of English, such as completing alternative English courses, demonstrating an improvement of the points determined by each department, etc., **still need to** take CSEPT on 7 May 2023.

※Should you have any question, please contact Candice from LDCC at 07-3426031 ext. 7402.

Testees	**[Type 1]** **Students of 5-Year Junior, 2-Year, and 4-Year College** (Please refer to "Important Notice") **Interns or exchange students who would like to take CSEPT, please fill out the ⇦ Google Form before 17:00 on 15 March 2023.**	**[Type 2]** **Students of voluntary CSEPT registration** (Optional) **(For ❶those who are other than students of 5-Year Junior, 2-Year, and 4-Year College, ❷extension students, ❸alumni)**	**[Type 3]** **Students of voluntary CSEPT registration** (Optional) **(For Year 1-2 graduate students)**
Date	**Sunday, 7 May 2023**		
Sessions	The actual sessions will be announced by LDCC.		
Fees	School-sponsored. [Note] 1. Students of 5-Year Junior College, 2-Year College, and 4-Year College are required to take CSEPT, except for those mentioned in **No.1 of "Important Notice".** Please refer to the "Leave Requests" if you are unable to take CSEPT. 2. You are not included in the List of CSEPT Testees if you have been absent for CSEPT and not reimbursed the test fee before 17:00 on 13 January 2023.	Self-registration ONLINE! Please refer to "Payment Method" and pay your registration fee accordingly.	School-sponsored. Please contact LDCC before 17:00 on 15 March 2023 in person if you would like to take CSEPT. [Note] Those who are **not** absent due to bereavement leave, unexpected emergency, serious illness or confirmed cases of Covid-19 shall pay the test fee of NT$500 after the exam. Without reimbursing the fee before due day, you will not be able to take CSEPT run by LDCC ever again in the future, which might affect your completion of Graduation Threshold of English.

Testees	[Type 1] **Students of 5-Year Junior, 2-Year, and 4-Year College** (Please refer to "Important Notice") **Interns or exchange students who would like to take CSEPT, please fill out the ⇦ Google Form before 17:00 on 15 March 2023.**	[Type 2] **Students of voluntary CSEPT registration** (Optional) **(For ❶those who are other than students of 5-Year Junior, 2-Year, and 4-Year College, ❷extension students, ❸alumni)**	[Type 3] **Students of voluntary CSEPT registration** (Optional) **(For Year 1-2 graduate students)**
How to Register	Eligible testees will be registered by the University.	Those who are ❶other than students of 5-Year Junior, 2-Year, and 4-Year College ❷extension students register at Information Service from 24 February 2023 to 23:59 on 15 March 2023; any late registration will not be accepted. ❸alumni register and pay at LDCC from 24 February 2023 to 17:00 on 15 March 2023; any late registration will not be accepted. LDCC is open on weekdays (8:00-12:00, 13:00-17:00)	Register at Information Service from 24 February 2023 to 23:59 on 15 March 2023; any late registration will not be accepted.
Payment Method	No payment required. Please read "Fees" carefully.	You may print out the payment slip from 10:00 on the next day of registration to noon on 17 March 2023, and pay at a bank (before 15:30) or the Cashier Section of the Office of General Affairs (before 17:00). Registration will be canceled if you fail to complete the payment before 17:00, 17 March 2023.	No payment required. Please read "Fees" carefully.
Cancellation (For students of voluntary CSEPT registration)	(Please refer to "Leave Requests")	Cancellation must be made online before the system closes at 23:59 on 15 March 2023.	
Leave Requests (For Type 1)	1. If you are unable to attend the exam, please download "CSEPT Request for Leave" from LDCC's website, complete the form and submit a hard copy to LDCC before 17:00 on 15 March 2023. (We will notify you via text only if your application is approved.) 2. **After** 17:00 on 15 March 2023, we only accept the absences due to bereavement leave, official leave, unexpected emergency, serious illness or confirmed cases of Covid-19. (All the above leave requests shall be accompanied with a supporting document).	N/A	N/A

Testees	[Type 1] **Students of 5-Year Junior, 2-Year, and 4-Year College** (Please refer to "Important Notice") **Interns or exchange students who would like to take CSEPT, please fill out the ⇦ Google Form before 17:00 on 15 March 2023.**	[Type 2] **Students of voluntary CSEPT registration** (Optional) **(For ❶those who are other than students of 5-Year Junior, 2-Year, and 4-Year College, ❷extension students, ❸alumni)**	[Type 3] **Students of voluntary CSEPT registration** (Optional) **(For Year 1-2 graduate students)**
Absence	On the exam day ⇨ 1. Those who are **not** absent due to bereavement leave, unexpected emergency, serious illness or confirmed cases of Covid-19 shall pay the test fee of NT$500 after the exam. Without reimbursing the fee before due day, you will not be able to take CSEPT run by LDCC ever again in the future, which might affect your completion of Graduation Threshold of English. 2. Those who cannot attend the exam due to bereavement leave, unexpected emergency, serious illness or confirmed cases of Covid-19 must submit a supporting document before the exam or within 3 days after the exam (before 17:00 on 10 May 2023) to LDCC. Any late submissions will not be accepted.	On the exam day ⇨ 1. The test fee will not be refundable if testees are not absent due to bereavement leave, unexpected emergency, serious illness, or confirmed cases of Covid-19. 2. Those who cannot attend the exam due to bereavement leave, unexpected emergency, serious illness or confirmed cases of Covid-19 must submit a supporting document before the exam or within 3 days after the exam (before 17:00 on 10 May 2023) to LDCC. Any late submissions will not be accepted.	On the exam day ⇨ 1. Those who are **not** absent due to bereavement leave, unexpected emergency, serious illness or confirmed cases of Covid-19 must pay the test fee of NT$500 after the exam. Without reimbursing the fee before due day, you will not be able to take CSEPT run by LDCC ever again in the future, which might affect your completion of Graduation Threshold of English. 2. Those who cannot attend the exam due to bereavement leave, unexpected emergency, serious illness or confirmed cases of Covid-19 must submit a supporting document before the exam or within 3 days after the exam (before 17:00 on 10 May 2023) to LDCC. Any late submissions will not be accepted.
Test rooms	(Please be mindful of the announcements on LDCC's website)		
Remark	You **MUST** bring a valid photo ID (e.g. driver's license, passport, or resident certificate) on the test day; otherwise, you will **NOT** be allowed to enter the test room.		