

附件一

附表一

文藻外語大學英/外語能力診斷輔導中心各類設備資源收費標準表

A. 文藻外語學習 E(移)動力活動體驗

學習 E(移)動力	每時段新台幣二千元
本中心人力支援	每時段每人新台幣二千元
本中心工讀生	依實際活動時數計價（時薪暨勞健保費用）
客製化教學活動	一案新台幣一千元（採用本中心現有之教學活動） 一案新台幣三千元（為申請單位新開發教學活動）

備註：

1. 本中心人員工作收費單位以時段計（不分平假日），八點至十二點、下午一點至五點、晚間六點至十點等各計為一時段，不滿一時段以一時段計；彩排及準備時間亦列入工作時間計算。
2. 本中心工讀生收費部分則依實際活動時數另計（不分平假日），並由申請單位自行核銷工讀生費用。申請單位自行提供工讀生則不計。
3. 本中心人員搭配本中心工讀生協助活動進行，於活動進行時拍攝照片，並於活動結束前，邀請參與者填答本中心滿意度問卷。
4. 若需本中心客製化教學活動，則另案收費。若採用本中心已開發之教學活動為主，一案新台幣一千元；若是為此案新開發教學活動，一案新台幣三千元。

B. 語言學習問卷(含分析)

語言學習相關問卷填寫	一份問卷新台幣五十元
特約講師鐘點費隨班解析問卷結果	鐘點費用新台幣一千元
本中心人力支援	每時段每人新台幣一千元
本中心工讀生	依實際活動時數計價（時薪暨勞健保費用）
問卷解析報告書	一案新台幣三千元

備註：

1. 本中心人員工作收費單位以時段計（不分平假日），八點至十二點、下午一點至五點、晚間六點至十點等各計為一時段，不滿一時段以一時段計；準備時間亦列入工作時間計算。
2. 問卷填寫費用含紙本問卷印製與初步數據統計，不含問卷結果講解。若需聘請本中心特約講師隨班解析問卷統計結果，講師鐘點費用另計，一小時鐘點費新台幣一千元；講解時以班級為單位，非一對一個人講解。
3. 本中心人員工作內容含行前活動討論、接洽講師、協助活動進行、整理資料等；若於下班後或例假日工作時，得申請加班時數，並於獲得單位主管同意後擇日補休。

4. 依申請單位實際需求可搭配本中心工讀生協助活動進行，工讀生收費部分則依實際活動時數另計（不分平假日），並由申請單位自行核銷工讀生費用。申請單位自行提供工讀生則不計。
5. 此問卷填寫活動進行時，本中心人員將拍攝照片，並於活動結束前，邀請活動參與者填答本中心滿意度問卷。
6. 活動結束後，若需本中心配合申請單位需求製作數據分析與報表，一案另行收費新台幣三千元。

C. 自學軟體

自學軟體使用	一人使用一項自學軟體新台幣五十元
本中心人力支援	每時段每人新台幣一千元
本中心工讀生	依實際活動時數計價（時薪暨勞健保費用）

備註：

1. 僅限校內單位申請使用，使用對象僅限非文藻各學制在學生。
2. 僅開放申請單位於文藻校園內各電腦教室使用本中心線上自學軟體，並由申請單位自行負責借用校內空間與支付場地租借相關費用。
3. 本中心人員工作收費單位以時段計（不分平假日），八點至十二點、下午一點至五點、晚間六點至十點等各計為一時段，不滿一時段以一時段計；準備時間亦列入工作時間計算。
4. 本中心人員工作內容含行前活動討論、自學軟體使用教學、協助活動進行等；若於下班後或例假日工作時，得申請加班時數，並於獲得單位主管同意後擇日補休。
5. 申請單位進行活動時，本中心人員將拍攝照片，並於活動結束前，邀請活動參與者填答本中心滿意度問卷。
6. 依申請單位實際需求搭配本中心工讀生協助活動進行，工讀生收費部分則依實際活動時數另計（不分平假日），並由申請單位自行核銷工讀生費用。申請單位自行提供工讀生則不計。

Attachment One**Form One**

Wenzao Ursuline University of Languages
Form of Fees and Charges for Using LDCC Facilities

A. Wenzao's E-Mobility Program

Wenzao's E-Mobility Program	NT\$ 2,000 / each session
LDCC Staff	NT\$ 2,000 / per person each session
Part-time Student Assistants	Pricing based on the actual working hours (hour wage plus labor/health insurance fees)
Customized Teaching Activity	• NT\$ 1,000 / per application (using the existing activities provided by LDCC) • NT\$ 3,000 / per application (customizing activities for the applicant)

Notes:

1. The working hours of LDCC staff for charging purposes are calculated by session (regardless of weekdays or holidays). Each session is defined as 8:00 a.m. to 12:00 p.m., 1:00 p.m. to 5:00 p.m., and 6:00 p.m. to 10:00 p.m. Any usage less than one session will be counted as one full session. Rehearsal and preparation time are also included in the working hours.
2. The fees for part-time student assistants will be calculated based on actual activity hours (regardless of weekdays or holidays), and the applying unit shall settle the payment for them. No fees will be charged if the applying unit provides its own part-time student assistants.
3. LDCC staff, in collaboration with part-time student assistants, shall assist in carrying out the activities, take photographs during the activities, and invite participants to complete the satisfaction survey before the conclusion of each activity.
4. If a customized teaching activity by LDCC is required, it shall be charged separately. The fee shall be NT\$ 1,000 per application if using the existing activities provided by LDCC, or NT\$ 3,000 per application if customizing activities for the applicant.

B. Language Learning Questionnaire(s) (Including a report of questionnaire results provided afterwards)

Language Learning Questionnaire(s)	NT\$50 / per questionnaire
Hourly Pay for the Lecturer (interpreting	NT\$1,000 / per lecturer per hour

the questionnaire results)	
LDCC staff	NT\$ 1,000 / per person each session
Part-time Student Assistants	Pricing based on the actual working hours (hourly wage plus labor/health insurance fees)
Report of questionnaire	NT\$ 3,000 / per application

Notes:

1. The working hours of LDCC staff for charging purposes are calculated by session (regardless of weekdays or holidays). Each session is defined as 8:00 a.m. to 12:00 p.m., 1:00 p.m. to 5:00 p.m., and 6:00 p.m. to 10:00 p.m. Any usage less than one session will be counted as one full session. Preparation time are also included in the working hours.
2. The fees for completing the survey shall include the cost of printing paper questionnaires and preliminary data compilation, but shall not include report of questionnaire. If the applicant requires an invited LDCC lecturer to interpret the questionnaire results in class, the lecturer's hourly pay shall be charged separately at NT\$ 1,000 per hour. The interpretation shall be conducted per class and not on a one-on-one basis.
3. The duties of LDCC staff shall include pre-activity discussions, coordination with lecturers, assisting in carrying out the activities, and organizing materials. If work is performed after office hours or on holidays, overtime hours may be requested and shall be compensated with time off on another date upon approval by the unit supervisor.
4. Part-time student assistants may be assigned to assist in activities according to the actual needs of the applying unit. The fees for part-time student assistants will be calculated based on actual activity hours (regardless of weekdays or holidays), and the applying unit shall settle the payment for them. No fees will be charged if the applying unit provides its own part-time student assistants.
5. During the questionnaire activity, LDCC staff shall take photographs and invite participants to complete the satisfaction survey before the conclusion of the activity.
6. After the activity, if the applicant requires LDCC to prepare data analysis and reports, a separate fee of NT\$ 3,000 per application shall apply.

C. Self-Learning Software

Use of Self-Learning Software	NT\$ 50/ each person per software
LDCC Staff	NT\$ 1,000 / per person each session
Part-time Student Assistants	Pricing based on the actual working hours (hour wage plus labor/health insurance fees)

Notes:

1. Applications shall be limited to on-campus units, and the participants are restricted to students who are not currently enrolled in any academic program of Wenzao Ursuline University of Languages.
2. Applications shall be limited to the use of LDCC online self-learning software in on-campus computer classrooms. The applying unit shall be responsible for reserving the campus space and covering any associated rental fees.
3. The working hours of LDCC staff for charging purposes are calculated by session (regardless of weekdays or holidays). Each session is defined as 8:00 a.m. to 12:00 p.m., 1:00 p.m. to 5:00 p.m., and 6:00 p.m. to 10:00 p.m. Any usage less than one session will be counted as one full session. Preparation time are also included in the working hours.
4. The duties of LDCC staff shall include pre-activity discussions, teaching the use of self-learning software, and assisting in carrying out the activities. If work is performed after office hours or on holidays, overtime hours may be requested and shall be compensated with time off on another date upon approval by the unit supervisor.
5. During the activity, LDCC staff shall take photographs and invite participants to complete the LDCC satisfaction survey before the conclusion of each activity.
6. Part-time student assistants may be assigned to assist in activities according to the actual needs of the applying unit. The fees for part-time student assistants will be calculated based on actual activity hours (regardless of weekdays or holidays), and the applying unit shall settle the payment for them. No fees will be charged if the applying unit provides its own part-time student assistants.